

## Independent First Level Control Certificate

1. Project and progress report	
Project title	
Project acronym	
Project number	
Reporting period	
Report number	

2. Project partner	
Name of controlled project partner	

3. Designated project partner controller	
FLC name and surname	
FLC organization	

3. Verification		
Total declared (EUR)	Programme co-financing (EUR)	National contribution (EUR)
0.00	0.00	0.00
Total certified (EUR)	Programme co-financing (EUR)	National contribution (EUR)
0.00	0.00	0.00

I. Based on the documents provided and my verification and professional judgement as a first level controller, for the amount certified I certify that:

1. expenditure is in line with European, programme and national eligibility rules and complies with conditions for support of the project and payment as outlined in the subsidy contract;
2. expenditure was actually paid with the exception of costs related to in-kind contribution, depreciations and simplified cost options;
3. expenditure was incurred and paid (with the exceptions above under "b") within the eligible time period of the project and was not previously reported;
4. if applicable, payment of staff costs is proven on the basis of payslips or documents of equivalent probative value;
5. expenditure based on simplified cost options (if any) is correctly calculated and the calculation method used is appropriate;
6. expenditure reimbursed on the basis of eligible costs actually incurred is either properly recorded in a separate accounting system or has an adequate accounting code allocated. The necessary audit trail exists and all was available for inspection;
7. expenditure in currency other than Euro was converted using the correct exchange rate;
8. relevant EU/ national/ institutional and programme public procurement rules were observed;
9. EU and programme publicity rules were observed;
10. co-financed products, services and works were actually delivered;
11. expenditure is related to activities in line with the application form and the subsidy contract.

II. Based on the documents provided, my verification and my professional judgement as a first level controller, I have NOT found any evidence of:

- infringements of rules concerning sustainable development, equal opportunities and non-discrimination, equality between men and women and state aid;
- double-financing of expenditure through other financial source(s);
- generation of undisclosed project-related revenue.

III. I hereby confirm that the verification of the project financial report was done precisely and objectively and with professional scepticism.

The control methodology and scope, control work actually done as well as eligible and ineligible expenditure per budget line are documented in the FLC report (based on the programme template). In case of suspicion of fraud, it is reported using the specific programme template.

I and the institution / department I represent are independent from the project's activities and financial management and authorised to carry out the control.

<b>Controller's signature</b>	
Location	
Date	
Name and surname	