Interreg North-West Europe
European Regional Development Fund

Reminders for a successful step 2 submission

Anke Möllers
Project officer

Fabian Kiehlmann
Programme finance officer

Investing in Opportunities

What you need to work on before submission?

Interreg North-West Europe

What you need to work on before submission?

Interreg North-West Europe
European Regional Development Fund

Partnership agreement

- needs to be submitted within 2 months after approval (eligibility criterion)
- draft with the application form is recommended
- discuss it before with your partners (e.g. article on IPR)

"We have an agreement in principle. The question is, do we all have the same principles?"

Solvency checks

Private partners from **DE, FR, IE** need to submit:

- Financial statement of the last three years;
- Excerpts from the national company register;
- Declaration of no-bankruptcy

Partners from **BE, UK, NL, LU and CH** will be asked by the national authorities directly – after submission.

State aid plan

~ 80% of projects have some economic activities

- You might be asked to provide a state aid plan
- Guidance documents/templates on NWE website:

http://www.nweurope.eu/help-support/application-resources/

eMS

- **All documents need to be submitted in the eMS**
- **File limit in the eMS = max 6MB per document**

What else to consider during the step 2 development?

What else ?

- Chapter 2 Project development **and**
- Chapter 5 Project implementation

- Eligibility of costs (six budget lines)

- The approved budget is the basis for first level controls later on

- Public procurement – make sure all partners know how to and will be able to apply it

- For all contracts above €5,000 documented proof that three quotes have been asked for

What else ?

- Office and admin costs (15% of staff costs) – tick the box

- Advance payment (max. € 50,000 ERDF – shared by all requesting) – micro-partners tick the box

- Preparation costs (€ 30,000 ERDF – paid once the subsidy contract is signed)

Deadlines - reminder

- Submit a full draft application form to the JS officer by 20 February 2018 – otherwise no feedback guaranteed

- Submit by 20 March 2018 12.00 (noon) CET via the eMS:
  - Application form
  - Partnership agreement (draft)
  - State aid plan
  - Solvency documents

- Start date of approved projects on 29 May 2018

Interreg

EUROPEAN UNION

North-West Europe

European Regional Development Fund

Thank you!